

Iowa Department of Public Health Vaccines for Children Program Nonviable Vaccine Return Form

Clinic Name:	Date:	VFC PIN:	
Contact:	Telephone:		
Vaccine received through the Iowa Vaccines for Children (VFC) Progr	•	•	

Vaccine received through the Iowa Vaccines for Children (VFC) Program that is nonviable (expired or spoiled) must be returned to McKesson Specialty Distribution. Return of nonviable vaccine is necessary for the Iowa VFC Program to receive federal excise tax credit. To return nonviable vaccines, follow the steps below.

Return Instructions:

- 1. Complete the Nonviable Vaccine Return Form. Be sure to state the reason vaccine is nonviable (see return reason codes listed below) and document if the vaccines were transferred to the organization from another Iowa VFC provider by listing the original clinic name and VFC PIN.
- 2. To avoid unintentional use, remove the vaccine from the refrigerator/freezer and write "Nonviable Vaccine" on the box.
- 3. When the form is completed: a) make a copy for your records, b) fax a copy to the Iowa VFC Program at 1-800-831-6292, and c) include the original copy of the form when returning the vaccine to McKesson Specialty Distribution.
- 4. A UPS postage paid return label will be mailed to the clinic once this form is received by the Iowa VFC Program. If you do not typically receive UPS deliveries, contact the VFC Program for an alternate pick up process. Expired and spoiled vaccine must be returned to McKesson within 6 months of vaccine expiration date. Open vials of vaccine are not returnable but must still be documented on this form.
- 5. Pack the vaccine to protect it from breakage. Cold packs are not necessary as nonviable doses will never be administered.
- 6. Adjust vaccine inventory in IRIS consistent with the reason codes chosen below. Detailed IRIS instructions are provided on pages 10-11 of the lowarmong-standard user Handout found on the IRIS webpage at http://www.idph.state.ia.us/ImmTB/Immunization.aspx?prog=Imm&pg=Iris.

Vaccine Type	Number of Doses	NDC# (located on the vaccine box)	Lot Number	Expiration Date	Return Reason Code*	If vaccine was transferred from another clinic, indicate original clinic's name and VFC PIN.

1. Expired

- 2. Failure to store properly upon receipt
- 3. Mechanical Failure

*Return Reason Codes

- 4. Natural Disaster/Power Outage
- 5. Recall
- 6. Refrigerator too cold

- 7. Refrigerator too warm
- 8. Spoiled
- 9. Vaccine spoiled in transit